

Job Description

Name: Name Here
Position: Packager and Customer Service
Reports to: _____ Management

About Us:

Callahan Meats is a USDA Certified beef and pork processing plant located in Barnesville, MN. We are committed to providing high-quality meat products to our customers. We prioritize animal welfare, food safety, and employee well-being in all aspects of our operations.

Overview:

The Packager & Customer Service Representative at Callahan Meats is a dual-role position that involves both operating meat packaging and shrink wrap equipment and managing the retail sales counter. In this role, you will be responsible for efficiently learning and operating the packaging equipment while also assisting customers as they pick up their processed orders. Additionally, you will help maintain a clean and organized retail space and perform general tasks to support daily operations. This position requires strong communication skills, a friendly and professional demeanor, and a commitment to delivering excellent customer service.

Duties and Responsibilities:

Meat Packager:

- Learn and operate the Roll Stock Vacuum Wrap equipment efficiently.
- Inspect and package meat products according to company standards, maintaining accuracy and consistency.
- Follow sanitation protocols, clean work areas, and adhere to food safety regulations to ensure a hygienic environment.

Retail Customer Service Counter:

- Greet customers and provide assistance as they pick up their orders.
- Process sales transactions efficiently and accurately using the point-of-sale system.
- Handle customer inquiries and resolve any issues or concerns promptly and professionally.

General Tasks:

- Assist with retail inventory management, including receiving deliveries, restocking shelves, and conducting regular stock checks.
- Perform routine cleaning and maintenance tasks to keep the retail area clean, safe, and welcoming.
- Work with plant manager to order product and supplies as needed
- Support team members with various tasks as needed to ensure smooth daily operations.

Qualifications:

- Previous experience in a customer service role, preferably in a retail or food service environment.
- Excellent communication and interpersonal skills, with a friendly and professional demeanor.
- Strong organizational skills and attention to detail.
- Ability to multitask and handle a fast-paced work environment.
- Basic computer skills and familiarity with point-of-sale systems.

Physical Requirements:

- Ability to stand for extended periods.
- Ability to lift and carry items up to 50 pounds.
- This position requires the employee to be in refrigerated processing and warehouse areas. These areas are cold and wet and exposure to moving machinery are a regular occurrence

Benefits

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Paid Holidays
- Paid Vacation
- Paid Sick Time